

Prices	All prices quoted are list prices (except where noted) F.O.B. factory, Calgary, Alberta, Canada. Illustrations, specifications and prices are based on the latest information at time of publication. The right is reserved to make changes without prior notice to prices, finishes, materials, specifications, and models, and to discontinue models and finishes.
Manufacturing	Valley Metal reserves the right to make changes in design that in our opinion improves the general construction of our products. If an order is to match a previous shipment, it must be clearly stated on the order and a sample or approved drawing must be supplied to the factory.
Terms	All orders are subject to acceptance by Valley Metal Fabricators Ltd. Payment terms are cash or 2% 10 day, net 30 days O.A.C. A service charge of 2% per month will be added to accounts that remain unpaid beyond our stated terms. All orders for customers who have not established open account terms with Valley Metal must be accompanied by one-third deposit prior to the order being scheduled into production. It is the policy of Valley Metal Fabricators Ltd. not to allow any C.O.D. shipments. Orders will be held on delinquent accounts.
Quotations	Written quotations from our factory or representatives are valid for 30 days unless extended in writing.
Acknowledgements	All orders will be acknowledged. Orders will be entered, manufactured and invoiced based upon the information on the acknowledgement. Please review your acknowledgments, if there is any discrepancies please notify Valley Metal immediately. Modifications to acknowledged orders are not allowed without express written approval from the factory.
Cancellations & Changes	Cancellations or changes will not be accepted once an order has been acknowledged without the written approval from the factory. Cancellations of standard product will be subject to a charge of 25% plus the cost of any non-stocking materials. Cancellations of all orders for non-standard product requiring engineering modifications and/or special materials are subject to a charge of 100%. Please review your order acknowledgment immediately to avoid cancellation or change costs.
Delivery	A tentative delivery schedule will be established in acknowledging orders, based on customer's request and by our estimated ability to deliver. While Valley Metal will do everything possible to meet your delivery needs, we can not accept responsibility for late charges, penalty clauses, or special shipping charges incurred by failure to deliver on schedule. Check your acknowledgment for expected delivery date it may be different from your requested ship date. We will make every attempt to ship orders complete, however, we reserve the right to make partial shipments as merchandise is available.
Will Call	Customers will be notified when pick-up orders are ready. Orders will be deemed to have been received by the customer on day of notification and as such will be invoiced on that day, with payment due as per terms of account. Orders not picked up within 30 days of notification will be subject to storage and handling charges.



Freight Claims & Damage	Valley Metals assumes no responsibility for any damage or loss in transit. Our responsibility for transit damage or loss ceases when the carrier signs the bill of lading as having received the merchandise in good condition. It is the consignee's legal responsibility to examine all merchandise. Before signing a delivery receipt, make certain that all goods are inspected for possible damage. Cartons must be carefully inspected upon delivery for visible and concealed damage. If concealed damage has occurred, save the packaging and contact the carrier immediately for inspection. Claims for damages must be filed with the delivery carrier and payment for the goods may not be withheld pending settlement of the carrier damage claims. All our merchandise is thoroughly inspected before it leaves the factory; therefore, it is the buyer's sole responsibility of seeking recourse against the carrier for damage claims.
Title & Repossession	Title of merchandise does not transfer to the customer until invoice is paid in full. In case of default of payment, Valley Metal may repossess merchandise without notice and the customer may be reasonably charged for the use of the merchandise and for any costs incurred in repossession, freight, restocking or resale.
Storage of Goods	If a customer requests postponement of delivery when Valley Metal Fabricators Ltd. is ready to make shipment, Valley Metal reserves the right to transfer the goods to storage at the customers risk and expense. Such transfers will be deemed delivery to the customer for all purposes including invoicing and payment.
Routing	<p>All our goods are sold F.O.B. our factory, with handling in transit at our customers' risk. We will adhere to any routing requested by the customer, whenever possible, but reserve the right to make changes which we feel are necessary. <u>NO CHARGE-BACKS FOR USING AN ALTERNATIVE CARRIER WILL BE ACCEPTED UNDER ANY CIRCUMSTANCES.</u></p> <p>When redelivery of merchandise is required because the customer is not ready to accept merchandise and no notification of this fact is given to the factory at least two weeks prior to the scheduled ship date, the actual cost for freight, storage and redelivery charges will be the sole responsibility of the customer. Any prepaid freight charges will be the sole responsibility of the CUSTOMER. All prepaid freight will be billed at cost plus \$35.00 minimum or 10% of order value.</p>
Returns	Returns <u>WILL NOT</u> be permitted without prior written authorization from Valley Metal Fabricators Ltd. Customer service personnel will provide the necessary return authorization forms and approval number. Returns which are unauthorized and not accompanied by the required documentation will be refused. The decision to allow product to be returned is solely at Valley Metal's discretion.
Repairs	Charges for repairs and deductions for repair cost will not be allowed without prior written authorization by Valley Metal Fabricators Ltd. Customer service personnel will provide the necessary authorization forms and instructions for repairs.

Warranty

Valley Metal Fabricators Ltd. products are warranted to be free of defects in material and workmanship for a period of 5 years from date of invoice. This warranty does not apply to painted or plated surfaces, damage due to shipping, accident, alteration, misuse or unintended use (incorrectly specified), tampering, negligence, abuse or normal wear and tear. Any other warranty is hereby expressly excluded and disclaimed by Valley Metal Fabricators Ltd. No agent or employee representative of Valley Metal Fabricators Ltd. has the authority to offer any warranty other than specifically provided herein. Valley Metal Fabricators Ltd. will not be responsible for any direct damages sustained to the customer, its employees or others in the handling, storage, use, quality or condition of the product unless such damages are shown to be directly caused by negligence or omission by us. Valley Metal Fabricators Ltd. will not be responsible for indirect or consequential damages however occurring. Customer assumes full responsibility for size, style, and finish specified. Valley Metal Fabricators Ltd. assumes no liability for suggested alternatives or modifications once they have been accepted and ordered by customer. We do not accept responsibility for parts, components or hardware supplied by the customer or specified by the customer and supplied by Valley Metal Fabricators Ltd. at the customer's request. Levelers, glides or casters performance will vary depending on type and overall levelness of flooring and we assume no responsibility for the performance of such. Slight height variances may occur from time to time and should be expected. It is the responsibility of the customer to ensure any products purchased are suitable for the intended use.

Telephone Orders

Valley Metal prefers orders to be written, faxed or e-mailed to eliminate miscommunication. Telephone orders are accepted, however, there are no returns allowed regarding unconfirmed phone orders. There will be no exceptions. All telephone orders not confirmed within one week will be entered per verbal. Duplicate orders not marked "CONFIRMATION" is the responsibility of the customer.

Notes



General Information

Overall Height Standard table base height is 28". Stand up bases are 40 1/2" (in both cases this includes levelers or casters and top plate) this accommodates a standard finished table height of 29" (1" thick top) and a standard stand up table finished height 42" (1 1/2" thick top).

Glides All table bases include appropriate glides where applicable. Replacement glides and optional glides are available see page 60.

Screws Mounting screws for table tops are **NOT** supplied with table base.

Packaging PACKAGING OF ALL RTA BASES AND POST LEGS IS INCLUDED IN THE LIST PRICE. Packaging of all assembled or welded bases is extra. This includes RTA bases that are requested to be assembled or welded. Large orders are bulk packed on skids to save shipping costs.

Maintenance Proper care and cleaning can extend the life of your product. To maintain finish, clean regularly with a soft damp cloth and when necessary diluted mild detergent. Users are responsible to make periodic inspections to look for damage, loose screws, nuts and bolts and structural fatigue. Any product found to be damaged should be immediately repaired or taken out of service.

Powder Coat Powder coat is an extremely durable oven baked coating that comes in smooth, gloss, texture, or wrinkle finishes and an infinite number of colors. Due to economics we inventory the following colors in an interior quality. Black Texture is our standard color for our stocking bases. When selecting colors the following should be considered.

- Black Texture is always in stock and runs almost every day.
- All other stock colors run from time to time.
We accumulate orders of the same color to have a large enough run to absorb color change over costs. This may effect lead time. We will however fast track small order color changes which may be subject to a minimum charge.
- Customer specified colors can be accommodated in most cases and the cost associated vary dramatically.
- When specifying a specific non-stocking color contact the factory for availability, pricing and lead time.

Standard Inventory Colors

- White • Flat Black • Almond • Black Texture (Semi-Gloss Textured) • Tan • Semi-Gloss Black
- Light Grey • Dark Chocolate • Silvervein • Coppervein • Burgundy • Evergreen

These colors are standard colors available from our supplier at the time of printing and have a history of exceptional quality. We cannot however be responsible for slight color variations from lot to lot.

Plated Finish Plated finishes are available on all table bases except where noted on the product specification and price tables.

CHROME	BRASS	COPPER	NICKEL
Polished Chrome	Polished Brass	Polished Copper	Polished Nickel
Satin Chrome	Satin Brass	Satin Copper	Satin Nickel
Brushed Chrome	Brushed Brass	Brushed Copper	Brushed Nickel
	Antique Brass	Antique Copper	Antique Nickel

Weight and Cube All weights and cubes are accurate at time of printing and are subject to change without notice. For custom orders' weight and cube will be approximate for shipping purpose only.